

**ADIKAVI NANNAYA UNIVERSITY:: RAJAMAHENDRAVARAM
ANDHRA PRADESH**



Office of the Dean
College Development Council

Ph. No: 7093008474
Email:cdcanudata@gmail.com

No. AKNU/CDC/Circular/No Dues 2nd year/2023-24/04

Date: 01.12.2023

To
The Principals of all affiliated PG, MBA, MCA & M.Ed. Colleges,
Adikavi Nannaya University.

DRAFT CIRCULAR

Sub: AKNU - CDC – Affiliated PG, MBA, MCA & M.Ed. Colleges - Schedule of submission of 2nd year student details & payment of student fee, Affiliation fee and other fee for the A.Y. 2023-24- Regarding.

I am by direction to inform you that all the Principals of PG, MBA, MCA & M.Ed. colleges have to submit the following proforma's in soft copies to the following e-mail ids with respect to the region where the college is located as per the schedule given below:

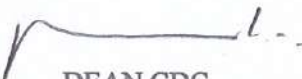
PG Colleges	cdc_pg@aknu.edu.in
MBA & MCA Colleges	cdc_mml@aknu.edu.in
M.Ed. Colleges	cdc_edu@aknu.edu.in

- a. College Information proforma (PF-1)
- b. Affiliation fee proforma (PF - 2)
- c. Student on roll proforma (PF -3)
- d. Abstract of Community wise proforma (PF-4)
- e. Second year student's Transfers/Break of Studies information Proforma (PF-5)
- f. Teaching Staff proforma (PF-6)
- g. Non -Teaching Staff proforma (PF-7)
- h. Payment of 2nd year student fee, Affiliation fee and other fee along with DD's drawn in favor of Registrar, Adikavi Nannaya University, Rajahmundry, on or before 06.12.2023.

Data Receiving Schedule:

- | | |
|---|--------------|
| i. Receiving of students data and payment from | : 01.12.2023 |
| j. Last date for Submission of student fee and other fee without fine | : 06.12.2023 |
| k. Last date for submission of student fee and other fee with fine Rs.1000/-. | : 08.12.2023 |

**Note: The colleges have to submit student fee and proforms as per schedule.
The Colleges have to submit data before three days to get no-dues.**


DEAN CDC

Copy to:
Web Master, AKNU for uploading in the Website.
The Director, Directorate of Admissions, AKNU.
The PA to Registrar.
The PS to Vice-Chancellor.