

# ADIKAVI NANNAYA UNIVERSITY, RAJAHMAHENDRAVARAM



No. ANUR/Circular/2018/3

Dt: 29.12.2018

## CIRCULAR

All the Principals of UG/PG/Professional colleges affiliated to Adikavi Nannaya University, Constituent Colleges, PG Centres are here by requested to observe following rules and regulations;

- I) In each semester, the student has to possess a minimum attendance of 75%.
- II) Students having attendance between 65% and 75% may be permitted to appear in Semester End/Annual examination on medical grounds only, on payment of Condonation fee along with medical certificate from Government Medical Officer.
- III) If a student is detained due to shortage of attendance i.e. less than 65%, he has to re-join the semester with prior permission from the university. Such students are not eligible to take subsequent semester.
- IV) In case any discrepancy found regarding condonation of students i.e Issuing Hall tickets to the candidates not having requisite percentage of attendance, Principals of the colleges will be held responsible and necessary action will be taken against them.
- V) Principals are requested to not to direct students to approach the University for permission to appear for examinations and to continue their course of study in next semester, if they are not eligible.
- VI) Principals are requested to circulate it among all staff and students and also requested to place it in college notice board.

Sd

CONTROLLER OF EXAMINATIONS

Copy to

All the Principals of Affiliated Colleges  
All the Principals of Constituent Colleges  
The Special Officer, AKNU MSN Campus, Kakinada  
The Special Officer , AKNU Campus, Tadepalligudem  
The Dean, Examinations, AKNU  
The Dean, Academic Affairs, AKNU  
The Dean, CDC, AKNU  
The Assistant Controller of Examinations (UG), AKNU  
The Assistant Controller of Examinations (PG), AKNU  
PS to VC, PA to Rector, PA to Registrar, OOF